

Exhibit Space Application
ROCKFORD, IL RV, CAMPING & TRAVEL SHOW

At Mercyhealth Indoor Sports Center – “ISC”

MARCH 10-11-12, 2023

Application is hereby made to Landro Productions, LLC. for exhibit space at the above named exhibit. This application, when accepted by Landro Productions, LLC. as indicated by their signature on this application, will constitute our contract with Landro Productions, LLC. for exhibit space.

COMPANY INFORMATION:

BUSINESS NAME: _____ CONTACT: _____ DATE: _____

ADDRESS: _____ EMAIL: _____

CITY: _____ STATE: _____ ZIP: _____ PHONE: _____

PREFERRED METHOD OF COMMUNICATION: PHONE or E-MAIL

BRANDS/PRODUCTS **SOLD** IN EXHIBIT SPACE: _____

BRANDS/PRODUCTS YOUR COMPANY **REPRESENTS** THAT ARE NOT IN YOUR EXHIBIT SPACE: _____

	EXHIBIT SPACE RATES
Booth Space Includes: 8 ft. high back drapes 3 ft. high side drapes 2 exhibitor badges	Corner Booths: 10'W X 10'D - \$450 or 10' X 8' - \$435 All Other Booths: 10'W X 10'D - \$425 or 10' X 8' - \$410

ELECTRIC RATES
Electrical charges are \$59.00 for up to a single 20 amp service at 120 volts and \$40.00 for each additional single 20 amp service at 120 volts. Exhibitors supply electrical cables (extension cords) within a space.
ELECTRIC DUE: \$ _____

MISCELLANEOUS RATES			
Booth drape colors for the 2023 show will be Blue & White			
ITEM	AMOUNT	QUANTITY	\$ DUE
Unskirted Wooden Table - 30" x 8', 6', or 4' (circle size)	\$25.00		
Unskirted Wooden Table - 42" x 8', 6', or 4' (circle size)	\$35.00		
Skirted Wooden Table - 30" x 8', 6', or 4' - (circle size) - Blue or White (circle color)	\$35.00		
Skirted Wooden Table - 42" x 8', 6', or 4' - (circle size) - Blue or White (circle color)	\$45.00		
Standard Padded Chair	\$10.00		
Bar Stool	\$25.00		
We have what you need. If you do not see your needed fixtures, please contact Landro Productions			

All fixture orders must be made 10 days prior to set up dates. Any order taken during set up is subject to a \$10.00 additional fee per item.
 All tables must be skirted. This is to cover the table legs and merchandise that would be stored under the table.

SHOW HOURS	Total Exhibit Space Due:	\$
Friday, March 10 th 2:00pm to 8:00pm	Total Electric Due:	\$
Saturday, March 11 th 10:00am to 6:00pm	Total Miscellaneous Due:	\$
Sunday, March 12 th 10:00am to 4:00pm	Grand Total Due With Application:	\$

We have read and agree by signing this document to comply with everything on both sides of this application. With both Landro Productions and exhibitors signatures, this application becomes a binding legal contract for both parties.	
Exhibitor's Signature and Date	Producer's Signature: Landro Productions, LLC. and Date

Landro Information: Landro Productions - PO Box 1475 - McHenry, IL 60051 - Office: (815) 997-1744

FOR OFFICE USE ONLY

1 st Payment Received: <input type="checkbox"/> Check No. _____ Amount _____ Deposited ____/____/____
2 nd Payment Received: <input type="checkbox"/> Check No. _____ Amount _____ Deposited ____/____/____
Contract Received: ____/____/____ Exhibitor Space: _____ Space #: _____

RULES AND REGULATIONS

1. WHO MAY EXHIBIT

- a) Exhibitor shall not assign, sublet or apportion the whole or part of the space assigned them unless otherwise arranged with Landro Productions. All orders for future delivery and/or distribution of advertising materials must be conducted in a dignified manner within confines of exhibitor's booth.
- b) Landro Productions, LLC. reserves the right to reject an application prior to the show or to remove any material it deems not in keeping with the image of the show.

2. PAYMENT OF SPACE

- a) All monies paid shall be retained by Landro Productions if the event exhibitor fails to fulfill or violates contract or withdraws from the show. No Refund after 02/09/23.
- b) This application must be submitted, bearing the authorized signature, accompanied by deposit payment to LANDRO PRODUCTIONS, LLC. PO BOX 1475, MCHENRY, IL 60051.
- c) Full payment required by February 9th, 2023 or exhibitor will not be permitted to participate in the show.

3. INSTALLATION

- a) A move-in packet will be sent 2-3 weeks prior to show with detailed move-in information.
- b) Booth exhibitors may install, or have installed at their own expense, special signs, display counters, shelving and similar items. These should not exceed eight feet in height at rear of booth without permission of show management. The sides of any such displays may not extend toward the aisle more than half the depth of their booth. The back side of any display extending above the side dividers must be covered to the satisfaction of the show management.
- c) Exhibits sent to the "ISC" must be marked for the shipper to deliver set-up day March 9th only. Shipping address: Mercyhealth Indoor Sports Center, c/o Rockford RV Show, 8800 E. Riverside Blvd., Loves Park, IL 61111
- d) Shipper is responsible for their return shipment following show including freight, pick-up, and drop-off
- e) No damage of any nature may be done to any portion of the exhibit halls

4. SERVICES

Landro Productions will be responsible for sweeping and maintaining the show aisles. Exhibitors must at their own expense, keep their spaces clean, rug vacuumed, products dusted and exhibits in good order.

5. SECURITY

- a) RV, Camping & Travel Show shall be responsible for providing security for surveillance of the exhibit hall only.
- b) Individual exhibit security is the exhibitor's responsibility for goods, materials, exhibits or products brought into, delivered to or left in the "ISC".

6. ELECTRICAL COMPLIANCE

All electrical wiring and equipment must meet City of Rockford electrical code.

7. INSURANCE

- a) Exhibitors must insure their goods at their own expense.
- b) Exhibitor will carry appropriate liability insurance to cover the above indemnification agreement and send a copy to Landro Productions, LLC. Ask insurance company to mail or fax it to (815) 364-2400 by February 1st, 2023.

8. SAFETY

Combustion Engines: any autos, trucks, motorcycles, boats, other motorized vehicles or flammable fueled engines displayed shall conform to the following requirements:

- a) Fuel tanks shall not exceed ¼ tank or 5 gallons (whichever is least) of fuel.
- b) Fuel tanks and fill openings are to be closed and locked so as to prevent tampering. If it is not practical to attach such a lock, an alternative method shall be employed and will be subjected to Fire Marshal approval upon event inspection.
- c) The electrical system shall be de-energized by the removing of the battery, the cables or disconnecting the cables and covering them with electrical tape or other insulating materials.

Compressed Gas:

- a) To prevent escape to the ceiling, helium filled balloons and similar objects are not permitted to be distributed inside the "ISC". If balloons are to be used for display, they must be properly secured. If balloons do escape to the ceiling, additional cleanup fees may be charged.

9. LIABILITIES

- a) The producers, staff, and/or the "ISC" will not be responsible for the safety of exhibits, exhibitors, or their employees against robbery, theft or damage by fire, or any other cause, or injury to any person or article. Except in event of producers, staff and/or the ISC negligence, intentional act or omission.
- b) It is agreed that the exhibitors will indemnify and hold harmless the producers, staff and/or the Indoor Sports Center from all liabilities arising out of the negligence of the exhibitor.

10. FORCE MAJEURE

In the event the RV, Camping & Travel Show or any part of the exhibit or thereof are unavailable whether for the entire event or a portion of the event as a result of fire, flood, tempest, or any other such cause or as a result of governmental intervention, malicious damage, acts of water, strike, lock-out, labor dispute, riot, or any other cause or agency over which RV, Camping & Travel Show has no control, or should the RV, Camping & Travel Show decide that because of any such cause it is necessary to cancel, postpone, or re-site the event, or reduce the installation time, event time, or move-out time, RV, Camping & Travel Show, shall not be liable to indemnify or reimburse the Exhibitor in respect of any damage or loss, direct or arising as a result thereof.

NO EARLY TEAR DOWN

NO EXHIBITOR IS TO DISMANTLE THEIR EXHIBIT BEFORE 4:00PM ON SUNDAY